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**Minutes of St Patrick's Parish Pastoral Council Meeting 7.30pm Thursday 5 February 2015**

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>
<b>By:</b> 1. Welcome		Ann-Marie Clapp
2. In Attendance	Fr. John, Ann-Marie Clapp (Chair), Lorraine Miller, Lorna Biggins, Vic Steadman, Frank Harvey, Tony McMahon, Mary (Melksham)	
3. Apologies	Vic Steadman, John Normile, Pat Ruffell, David Brown, Steve Hince	
4. Gospel Reading	Read by Frank – next meeting to be read by Cath	Cath Elms
5. Minutes from last meeting	Minutes from last meeting on 04/12/14 - agreed as a true record.	
6. Hall Committee Update	<p>Lorraine confirmed that the total income received to 30/12/14 was £1,142.</p> <p>The Dance Academy have gone back to Regis School but the new Keep Fit Group is looking to book more sessions and a regular Pilates Group has just started on Tuesday evenings. These are in addition to our regular Country Dancers and Scottish Dancers. Social bookings have also increased.</p> <p>The £50 cash security deposit for all bookings has been removed from the Conditions of Hire document as there are sufficient clauses to cover costs incurred due to damage or for the provision of additional cleaning.</p>	Lorraine Miller
7. Parish Project Update (MSF)	£140 was raised last week which included £50 from the Ecumenical Service. <b>ACTION:</b> Ann-Marie to remove the growing bric-a brac stall from the church. Not to be placed in the hall either!	Ann-Marie Clapp
8. Health & Safety Update	<p>Three people have volunteered for the H&amp;S sub-committee – Pat Ruffell, Tony McMahon and Anne Keat. Their first meeting will be at the end of February and they will collate information from the various Parish groups.</p> <p>The choir stalls are now lit up. Fr. John would like brighter lights above the altar area and also under the gallery at the back of the church. <b>ACTION:</b> Ann-Marie to contact the electrician for his recommendations for these additional areas.</p> <p>Lorraine mentioned the side path is still dangerous for wheelchair</p>	<p>Steve Hince</p> <p>Ann-Marie Clapp</p> <p>Frank Harvey</p>

	users. <b>ACTION:</b> Frank to contact John O'Toole to see if he still wishes to tarmac the side path or whether we should find an alternative supplier.	
9. Ecumenical Matters	<p><u>Women's World Day of Prayer</u> – 6<sup>th</sup> March, 7.30pm at St Aldhelm's. Three readers required – 2 men and 1 woman (Peter, Jesus &amp; Narrator)</p> <p><u>Ash Wednesday</u> – 7.30pm at St Patrick's.</p> <p><u>Lent Groups</u> – 5 sessions at St Patrick's on Thursday mornings, 10.30am-11.30am. Need 5 leaders and 5 tea makers.</p> <p><u>Walk of Witness</u> – Good Friday, 10.30am as usual and afterwards refreshments at St Aldhelm's. Lorraine volunteered to help Ann-Marie with the refreshments.</p> <p><u>Corsham Churches Summer Picnic</u> – 14<sup>th</sup> June, 3pm-5pm at St Patrick's.</p>	Cath Elms
10. Fr John's items	<p><u>70<sup>th</sup> Anniversary</u> – 17<sup>th</sup> April is the 70<sup>th</sup> anniversary of the first Mass at St Patrick's. Suggestions were made for a display to be placed in the hall over the weekend and a Youth Mass on the Saturday evening. <b>ACTION:</b> Frank to contact Sr. Concepta re photos, etc.</p> <p><u>Committee Members</u> – we need to replace David Brown and Jim Chatman. <b>ACTION:</b> Recommendations please to Fr. John.</p>	Fr. John Frank Harvey All
11. St Anthony's PPCCG	The next PPC meeting for St Anthony's is on Wednesday 25 <sup>th</sup> March at 7.00pm. Frank will attend.	Frank Harvey
12. AOB	<p><u>Sunday collection</u> – as parents are accompanying their children for the Toddler's Liturgy, there has been a drop in the weekly collection. Sandy will provide a basket on Sunday mornings which the toddlers will hand to Fr. John along with the gifts. Frank will provide one on Saturday evenings for the Children's Liturgy group.</p> <p><u>Recommissioning of Eucharistic Ministers</u> – Pentecost Sunday (23<sup>rd</sup>/24<sup>th</sup> May). A suggestion was made for a talk through to take place with all Eucharistic Ministers after the Masses so everyone is clear on the process and their responsibilities. <b>ACTION:</b> Cath to arrange a talk.</p> <p><u>Bishop's Initiative</u> – Proclaim 15. There will be a conference in Birmingham in July and all Parishes are asked to hold prayer meetings. More details will be available online in March.</p> <p><u>Ride for Vocations</u> – Fr. Matt Anscombe from Bristol is cycling and visiting all the Parishes in the Diocese. He will be with us for tea, cake and a blessing at around 5pm on 29th April. <b>ACTION:</b> Ann-Marie to place details in the bulletin.</p> <p><u>Community Defibrillator</u> – Lorraine has been approached by a number of Parishioners about a community defibrillator being placed on the premises especially now that our parish hall is in regular use and we have an ageing congregation. Lorraine has made some preliminary investigations and it would need to be made available for the surrounding community to access. They are usually housed in a metal box with a security code which the emergency service would provide when a 999 call is made. Everyone agreed that it was a good idea. <b>ACTION:</b> Lorraine to obtain more information and provide indicative costings.</p>	Frank Harvey Cath Elms Ann-Marie Clapp Lorraine Miller
16. DONM	<b>Thursday 30 April 2015 at 7.30 pm.</b>	

	Agenda items please to Lorraine Miller. <a href="mailto:lorraine.miller945@btinternet.com">lorraine.miller945@btinternet.com</a>	
17.	The meeting closed with a prayer.	