



St Patrick's Church
 30 Park Lane
 Corsham
 Wiltshire
 SN13 9LG

Tel: 01249 712136
 john.o'brien@priest.cliftondiocese.com
<http://www.stpatricks-corsham.org.uk>

Minutes of St Patrick's Parish Pastoral Council Meeting 7.30pm Thursday 13 October 2016

Agenda Item	Discussion	Action By:
1. Welcome		John Normile
2. In Attendance	Fr. John, John Normile (Chair), Frank Harvey (Vice Chair), Tony McMahon, Frances Towers, Steve Hince	
3. Apologies	Lorraine Miller, Cath Elms, Pat Ruffell, Steph Foulkes, St Anthony's Rep.	
4. Gospel Reading	Read by Tony McMahon – next meeting to be read by John Normile	John Normile
5. Minutes from last meeting	Minutes from last meeting on 11/08/16 - agreed as a true record.	
6. Resignation	With regret, Rachel King has tendered her resignation to Fr. John. She is unable to devote sufficient time to the PPC with other undertakings but does not rule out a return at some time in the future. Rachel will continue with her valued input on the Children's Liturgy, Parish Project and other great work around the Parish. Our thanks go to Rachel.	
7. Parish Project Update	Frank provided a Parish Project update; <ul style="list-style-type: none"> • The quiz night raised £248 and was a great success. The funds will be split 50/50 between MSF & Borderlands • Gift Aid envelopes for MSF & Borderlands will be available in the church. These will also be available at St Anthony's. • £230 has been recently sent to MSF. • Upcoming event on 19th Nov. Jane and Peter Wragg will give a short presentation on their work in India, followed by a 2-course curry supper. Tickets £8; bring your own beverages. 	
8. Safeguarding	Frances provided an update on Safeguarding; All parishioners in scope for the process have now been contacted and Frances has received approx. 505 returns of documentation. Frances will be in the hall on the last weekend of October to collect documentation and validate, as required.	
9. Church Decorating	Frank provided an update; The Diocese has provided a mandatory Contractor Competency Questionnaire (CCQ) that has to be completed by potential contractors before appointment. A specification of the work required has also been circulated to bidders. Three quotes have been received prior to the CCQ & specification and we await responses from bidders. Quotes received so far suggest work will cost in region of £10k. Appointment of the successful bidder will be approved by the Diocese prior to work commencement.	

PPCCG		
14. AOB	<p><u>Notice Boards</u> – concern about how much notice is paid to Notice Boards was raised by Tony - better layout & reduce volume of notices?</p> <p><u>Leaflets Storage</u> - wire rack storage for regular notices/leaflets to be investigated by Frank. ACTION: Frank to investigate storage options.</p> <p><u>Hall Rental</u> – the hall has raised income of £4,372 from Jan to end of Sept with £615 in advance bookings for Oct.</p> <p><u>Church Income</u> – income from Gift Aid envelopes has risen from £100 to £5,000 between Jan & Sept excluding Standing Orders.</p> <p><u>Vacuum Cleaner</u> – a request for a replacement battery-powered Dyson Hoover has been received from Ann-Marie. Agreed that this should be purchased at a cost of approx. £190.</p>	Frank Harvey
15. DONM	<p>Thursday 8 December 2016 at 7.30 pm. Agenda items please to Lorraine Miller. lorraine.miller945@btinternet.com</p>	All
16. Next Joint PPC	The next joint PPC meeting with St Anthony's is on Thursday 17 th November at 7.30pm at St Patrick's.	All
17.	The meeting closed with a prayer.	