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Minutes of St Patrick's Parish Pastoral Council Meeting 7.30pm Thursday 16 June 2016

Agenda Item	Discussion	Action By:
1. Welcome		Frank Harvey
2. In Attendance	Fr. John, Frank Harvey (Vice Chair), Lorraine Miller, Cath Elms, Rachel King, Judy Churchill (Melksham).	
3. Apologies	John Normile, Tony McMahon, Pat Ruffell, Frances Towers, Steph Foulkes	
4. Gospel Reading	Read by Frank Harvey – next meeting to be read by Lorraine Miller	Lorraine Miller
5. Minutes from last meeting	Minutes from last meeting on 03/03/16 - agreed as a true record.	
6. Redrow Homes	Fr. John has received an email from Dan Bramwell of Bramwell Associates on behalf of Redrow Homes regarding the land they will be developing on the A4 opposite the church. He wishes to consult with us regarding their plans. The committee agreed that there is no harming in meeting him and in particular we can see how the parking of parishioner's cars on the A4 will be impacted. ACTION: Lorraine to email Dan Bramwell to arrange a meeting.	Lorraine Miller
7. Flower Sacristy Leak	Water has leaked into the flower sacristy and damaged some of the Fairtrade stock. Terry has cleared out the gutter but it is a design problem rather than a damaged roof. It was suggested that Richard Boore may be able to move the downpipe slightly away from the gutter to ease the problem and more regular maintenance is required to avoid the gutter getting blocked up, which causes water to get trapped and leak in below. ACTION: Frank to contact Jimmy Boore to see what can be done.	Frank Harvey
8. Decorating	Some restorative work is required before any decorating commences, specifically in the Lady Chapel area where a panel needs repairing. Three local decorators have been recommended to us namely, Paul Baker, Graham Ongley and S Stevens. It was agreed that we would obtain 2 quotes from each tradesman - 1 quote for the whole church and the other quote for the ceiling area and doors (not the rafters). Frank agreed to speak to Steve to see if any progress has been made to date and if not, he will contact the decorators and obtain the necessary quotes. ACTION: Frank to speak to Steve and obtain quotes.	Frank Harvey
9. Health & Safety Update	No update.	
10. Ecumenical Matters	Corsham Churches Summer Picnic – 10 th July, 3pm-5pm at St Patrick's. There will be a theme this year of "Red, White and Blue". Teachers from the	

	school will again be attending and we have arranged various crafts for the children. Bring your own chairs, rugs and picnic.	
11. Fr John's items	<p><u>Confirmation</u> – the Bishop will be visiting on 21st June for a joint Conformation for St Patrick's and St Anthony's. The parents will be doing their own refreshments. Frank will welcome the Bishop and hand over our donation. ACTION: Frank to welcome the Bishop for Confirmation.</p> <p><u>Safeguarding</u> – Fr. John asked if Frances could provide an update regarding the current situation for safeguarding in the Parish. Who is registered and who isn't? ACTION: Frances to provide a safeguarding update.</p> <p><u>2017 Diaries</u> – these will be ready for collection at East Molesley from 25th June. Need someone to collect them – not urgent.</p>	<p>Frank Harvey</p> <p>Frances Towers</p>
12. St Anthony's PPCCG	The next PPC meeting for St Anthony's is on Wednesday 13 th July at 7.30pm.	
13. AOB	<p><u>Toddler's Liturgy</u> – sadly nobody is willing to take over from Frances and Fr. John asked that we work with the parents to see if we can encourage them to run it themselves. Rachel offered to look at setting up a rota and agreed to meet with the parents to see what can be done. Lorraine also offered to assist. The committee also discussed the idea of where the toddlers sit after re-joining Mass, because they felt that the balcony is not the most appropriate area for them. It is difficult for them to see what's going on, which in turn makes it easy for them to be distracted. Initial thoughts were to use the Lady Chapel area but this is frequently used before and after Mass as a reflection area plus again, there is a restricted view for the children. The most popular idea, therefore, was to remove the front pew (in front of the lectern) and replace with some cushions. This way, the toddlers have a designated, comfortable spot, can see what's going on and can be more involved in the Mass. ACTION: Rachel and Lorraine to meet with the parents to discuss a rota plus Lorraine to investigate cushions for them to sit on in church.</p> <p><u>Altar Hand Rail</u> – it was recommended that a hand rail be installed by the altar, near the lectern. This is already being looked into.</p> <p><u>Project Donations</u> – the recent event at Garden of Eden raised £608 (being split 50:50) and the Queen's Birthday afternoon tea raised £117. Frank is currently liaising with MSF and Borderlands regarding Gift Aid envelopes.</p> <p><u>Church Hall</u> – The 2016 income/costs for the hall from January until 31st May are as follows: Income: £2563.00 Expenditure £890.77 (mainly electricity)</p> <p>A complaint has been made that someone using the hall had leant their bicycle against the outer hall wall. This is not permitted as it can damage the render. All hirers must use the bicycle rack near the shed on the opposite side of the car park. Evelyn Power to be asked to remind hirers that nothing must touch the outer hall walls. ACTION: Lorraine to contact Evelyn</p> <p><u>Holy Door Pilgrimage</u> – St Anthony's are arranging a pilgrimage to Prinknash Abbey on 19th July, picking up in Melksham Market Place at 9.15am. Cost is £12 per person. Leaflets will be available in church and Lorraine to place in the bulleting. A pilgrimage to Downside Abbey is also being arranged on 17th September – more details to follow in due course. ACTION: Lorraine to advertise the Prinknash Abbey pilgrimage in the bulletin. UPDATE: Pilgrimage is now on 12th July, brought forward by a week.</p>	<p>Rachel King Lorraine Miller</p> <p>Lorraine Miller</p> <p>Lorraine Miller</p>

14. DONM	Thursday 11 August 2016 at 7.30 pm. Agenda items please to Lorraine Miller. lorraine.milller945@btinternet.com	
15.	The meeting closed with a prayer.	