



St Patrick's Church  
 30 Park Lane  
 Corsham  
 Wiltshire  
 SN13 9LG

Tel: 01249 712136  
 john.obrien@cliftondiocese.com  
 http://www.stpatricks-corsham.org.uk

**Minutes of St Patrick's Parish Pastoral Council Meeting 7.30pm Thursday 19 October 2017**

Agenda Item	Discussion	Action By:
1. Welcome		
2. In Attendance	Fr. John, Frank Harvey (Vice Chair), Lorraine Miller, Jane Wragg, Steve Hince, Cath Elms, Tony McMahon, Gaye Harris	
3. Apologies	John Normile (Chair), Steph Foulkes, Pat Ruffell, Vic Steadman	
4. Gospel Reading	Read by Lorraine Miller – next meeting to be read by Steph Foulkes	Steph Foulkes
5. Minutes from last meeting	Minutes from last meeting on 17/08/17 - agreed as a true record.	
6. Actions from last meeting	<p><u>Altar Hand-rails</u> - this is still work in progress. Fr. John likes the type of handrail at St Aldhelm's but ours would need to be more sturdy and fixed. A lengthy discuss was held and the H&amp;S Rep stressed that we must not ignore the two professional opinions received, which both confirm that some kind of support is required. Item to remain on the agenda for next meeting. <b>ACTION:</b> Lorraine to keep on agenda</p> <p><u>Borderlands Talk</u> – unable to find a willing speaker.</p> <p><u>Mass for the Bereaved</u> (2<sup>nd</sup> November 7.30pm) – Frank confirmed that there are currently 60 names on the list, which he will type up and run through with Fr. John. Frank will liaise with Lorraine Rees regarding the setting up of a small area for reflection. Lorraine, Steve, Cath and Jane also offered their help.</p> <p><u>Harvest Supper</u> (20<sup>th</sup> October 7pm) – Jane currently has 40 people attending.</p> <p><u>Autumn Tidy-Up</u> – Fr. John has asked Cath Maloney to take the lead and contact the gardening team.</p> <p><u>H&amp;S Online Training</u> – Steve has completed his training (Fire Safety Awareness, H&amp;S Basics and Manual Handling Basics) and has passed the email addresses for all PPC members to Anthony Hughes at the Diocese – if anyone doesn't hear from the Dioceses within 4 weeks, let Steve know. Steve offered to explain all about the required H&amp;S training to St Anthony's PPC at their next meeting.</p> <p><u>CAFOD Reps</u> – Jo Medland and Mary Jose are the new parish reps.</p> <p><u>Wheelchair</u> – Lorraine confirmed that a new wheelchair is now in place together with antibacterial wipes.</p>	

7. Parish Facebook Page	Lorraine came across a Facebook page for the parish by accident and after some initial enquiries, it transpired that our original webmaster, Gary Ryan, was the Administrator. Gary has now handed over the Admin to Lorraine, with Debbie Mather as a deputy. The page has therefore been updated and Lorraine is posting regular updates including parish events, the weekly bidding prayers and notifications of marriages, Fairtrade sales and anything else of interest to the parish. If anyone has anything they want advertised, then please let Lorraine know.	
8. Emails sent to the Parish	In John Normile's absence, he had forwarded some emails which had been received into the parish mailbox and asked how they should be dealt with, namely: <ul style="list-style-type: none"> <li>• <u>Concert of Orthodox Liturgical music</u> – a request for the parish to arrange a concert in Oct/Nov 2018 plus provide accommodation for the performers. It was agreed that we would not proceed with this request.</li> <li>• <u>Diocesan Newsletter</u> – this is already on the parish website and a link to it has been posted on our Facebook page.</li> <li>• <u>Pregnancy and Infant Loss Training</u> – this is an online course for counselling professionals. It was agreed that this was for a bespoke audience and not deemed appropriate for wide advertisement.</li> </ul>	
9. Health & Safety Update	<u>Works around the church and tree surgery</u> – John Normile is meeting the RC representative from the Wiltshire Historic Churches Trust (WHCT) on 24 <sup>th</sup> October to discuss the remedial work for which Steve has received quotes, the representative will produce a brief report to support our bid for a grant but John has discussed with Steve and Vic that he believes we should proceed with the work notwithstanding the response from the WHCT. Consultation period for planning permission on the tree felling ends on 9 <sup>th</sup> November and the tree surgeon will be in touch shortly thereafter to discuss the work.	
10. Ecumenical Matters	<u>Town Carol Service</u> (12 <sup>th</sup> December 6.45pm) – it's our turn to host this year. Mary Jose, Christine Harvey and Cath Elms will co-ordinate helpers, readers, etc. Cath to send a copy of the readings to Fr. John.  <u>Christian Unity Week</u> – is moving from January to June next year.  <u>Women's World Day of Prayer</u> (2 <sup>nd</sup> March 2018) – being hosted at the Baptist Church.  <u>Christmas Tree Festival at St Bart's</u> – Kady Chatman from the Children's' Liturgy group is co-ordinating our tree this year. She has asked if any PPC members could assist with decorating during Saturday evening Masses - Cath offered to help.	
11. Fr John's items	<u>St Brendan's</u> (28 <sup>th</sup> October) – Mass being cancelled due to Diocese Day at St Brendan's Catholic College. We need to send 3 reps plus Fr. John – Cath, Pat and Frank offered to attend.  <u>A Future Full of Hope</u> (29 <sup>th</sup> November) – official launch event will take place in the Cathedral in Clifton. More details to follow in due course.  <u>2018 Parish Project</u> – Fr. John asked everyone to start thinking about next years' projects – preferably one overseas and one in the UK.	Cath Elms Pat Ruffell Frank Harvey
12. St Anthony's PPCCG	The next PPC meeting for St Anthony's is on Wednesday 25 <sup>th</sup> October 2017 at 7.30pm. Steve volunteered to attend.	Steve Hince

13. Next Joint PPC	The next joint PPC meeting with St Anthony's is on Wednesday 8 <sup>th</sup> November at 7.30pm at St Patrick's.	All
14. AOB	<p><u>Sound System</u> – needs servicing and advice re options for future. Cost will be £145, which was approved.</p> <p><u>Noticeboard on Garage Wall</u> – not being used – suggestion that perhaps the school may wish to place some artwork inside it? Frank to approach Rita.</p> <p><u>Safeguarding Training</u> – talking place at Downside Abbey on 22<sup>nd</sup> November 10am-3pm. Jane will be attending as parish Safeguarding Rep.</p> <p><u>All Saints Day</u> – there will be a Mass on 1<sup>st</sup> November at 7.30pm.</p> <p><u>New PPC Member</u> – Fr. John will ask Tom Martin to join the committee.</p> <p><u>Church Hall</u> – income YTD is £4,790 and expenditure has been £345 for cleaning and £660 for electricity.</p>	
15. DONM	<p><b>Thursday 7 December 2017 at 7.30 pm.</b>  Agenda items please to Lorraine Miller. <a href="mailto:lorraine.millier945@btinternet.com">lorraine.millier945@btinternet.com</a></p>	All
16.	The meeting closed with a prayer.	