



St Patrick's Church
30 Park Lane
Corsham
Wiltshire
SN13 9LG

Tel: 01249 712136
john.obrien@cliftondiocese.com
<http://www.stpatricks-corsham.org.uk>

Minutes of St Patrick's Parish Pastoral Council Meeting 7.30pm Thursday 25 April 2018

Agenda Item	Discussion	Action By:
1. Welcome		
2. In Attendance	Fr. John, John Normile (Chair), Frank Harvey (Vice Chair), Lorraine Miller, Tom Martin, Jane Wragg, Cath Elms, Pat Ruffell	
3. Apologies	Steve Hince, Steph Foulkes, Tony McMahon, Vic Steadman,	
4. Gospel Reading	Read by Tom Martin – next meeting to be read by John Normile	John Normile
5. Minutes from last meeting	Minutes from last meeting on 08/02/18 - agreed as a true record.	
6. Actions from last meeting	<p><u>Noticeboard on Garage Wall</u> – Tony has removed the noticeboard. A general discussion ensued regarding the various noticeboards and it was agreed that our website should become the prime site for all notices with references made to it in the bulletin. John Normile agreed to review the website with a view to tidying it up and Pat Ruffell has given him full admin rights. It was agreed that the noticeboard in the Lady Chapel should be split up into sections with headings so that it is clearer. ACTION: John Normile to tidy up website and approach Tony McMahon in relation to adding headings to the Lady Chapel noticeboard.</p> <p><u>A Future Full of Hope (The Year of Mission)</u> – action complete.</p> <p><u>Foster Carers</u> – action complete.</p> <p><u>Handrails for Altar Step</u> – action still outstanding. ACTION: Steve to produce and distribute a questionnaire to everyone who uses the raised platform to gauge the extent of the issue and what they see as hazardous. It was suggested that Christine Boardman would be happy to provide input.</p> <p><u>Easter Services</u> – all actions complete.</p> <p><u>Bulletin update</u> – action complete.</p>	<p>John Normile Tony McMahon</p> <p>Steve Hince</p>
7. Parish Rotas	Lorraine Miller has started to draft the rotas for the second half of 2018, covering the period July through to December and asked for any changes for Eucharistic Ministers and Readers to be identified.	
8. Parking in Church car park	Pat Ruffell highlighted that there has been an ongoing issue of parking in the Church car park when there is a clash between choir practice and the regular dance group meeting in the hall.	

	<p>The Dancers hire the hall on the 2nd and last Wednesday of the month, from 1.30 pm to 4.30pm and the Church Choir rehearses alternate Wednesday afternoons, 3-4 pm. The issue arises, however, when there is a 5th week in the month or when extra choir practises are required before major feasts.</p> <p>After a lengthy discussion, Fr. John confirmed that hiring the hall does not include car parking on church grounds and is at the discretion of the PPC. It was, however, also agreed that 8 visitor spaces would be painted near the wall, to be made available when no 'church business' is taking place and the area by the trees would be kept free for 'church business' only. ACTION: John Normile to paint 8 x visitor spaces in car park near the wall (double parked). Lorraine Miller to compose an additional section for the Hall Conditions of Hire regarding the car parking (wording to be approved by Fr. John before being added).</p>	John Normile Lorraine Miller
9. Health & Safety Update	<p>No formal update as Steve Hince was unable to attend the meeting.</p> <p>Frank Harvey took the opportunity to update the committee regarding 3 sets of works currently planned:</p> <ul style="list-style-type: none"> • A4 wall has finally fallen down after being hit by a vehicle last year – it has been made safe and a Parishioner has offered to put it back up. • As mentioned in our last meeting, we had a visit from two Diocesan Reps from the H&S and Works Dept. In addition to their list of requirements for the upper room/gallery (recorded in last minutes), they also highlighted: <ul style="list-style-type: none"> ○ Sound system is dated and unreliable ○ Lighting system is dated and inefficient • Outside: wooden roof of canopy outside Park Lane door is rotted and the downpipe is blocked. The flat roof above the Flower Sacristy needs the outlet extending. 	
10. Ecumenical Matters	<p><u>Christian Unity Week</u> (14th to 20th May) – service at St Patrick's on 17th May at 12pm with refreshments afterwards. The week finishes with a service on 20th May at 6pm at St Bartholomew's.</p> <p><u>Corsham Sponsors Refugees</u> (15th May at 7pm) – this is a new charity set up to sponsor a refugee family to live in Corsham. Fr. John asked for someone to attend the inaugural meeting in the Town Hall and report back to the Parish. Tom Martin agreed to attend. ACTION: Tom to attend meeting in Town Hall on 15th May.</p> <p><u>Bible Sunday</u> (21st October at 6pm) – St Patrick's are hosting this year.</p>	Tom Martin
11. Fr John's items	<p>Fr. John is still looking at the proposal that some Parishes have initiated whereby lay people can conduct funerals.</p> <p>Talks will commence shortly for anyone who wishes to formally join the Church or for anyone who needs a refresher.</p>	
12. AOB	<p><u>Recommissioning of Eucharistic Ministers</u> – will take place over the weekend of 19/20 May.</p> <p><u>Eucharistic Ministers Mass</u> – will take place on 24th May at 7.30pm followed by refreshments. Anyone wishing to have a refresher can meet Cath in the Church beforehand at 6.45pm. Fr. John suggested that the Mass take place in the hall also.</p> <p><u>Diocesan Roadshow</u> (10th May, Trowbridge) – Lorraine confirmed that everyone who asked to attend has been accepted. Tom Martin asked to be added to the list.</p>	

	St Anthony's – the Parish has written to the Bishop following the announcement that they will be twinned with Calne, to express their dissatisfaction. In the meantime, our Joint PC scheduled for 9 th May has been cancelled.	
14. DONM	Thursday 28 June 2018 at 7.30 pm. Agenda items please to Lorraine Miller	All
15.	The meeting closed with a prayer.	