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Minutes of St Patrick's Parish Pastoral Council Meeting 7.30pm Thursday 23 February 2017

Agenda Item	Discussion	Action By:
1. Welcome		John Normile
2. In Attendance	Fr. John, John Normile (Chair), Frank Harvey (Vice Chair), Lorraine Miller, Vic Steadman, Steph Foulkes, Mary Rooney (St Anthony's Rep)	
3. Apologies	Cath Elms, Pat Ruffell, Tony McMahon, Steve Hince,	
4. Gospel Reading	Read by Frank Harvey – next meeting to be read by Vic Steadman	Vic Steadman
5. Minutes from last meeting	Minutes from last meeting on 08/12/16 - agreed as a true record.	
6. Resignation & Safeguarding Vacancy	<p>Due to family/work commitments, Frances Towers has sadly tendered her resignation from the Parish Pastoral Council. This unfortunately means that we will also need to find a new Safeguarding Rep for the Parish. Everyone acknowledged that Frances has done a fantastic job in getting so many people in the Parish compliant again.</p> <p>As the ongoing task of completing the DBS checks is now drawing to a close, Frances has kindly offered to complete a full handover to the new Parish Safeguarding Rep. Hopefully it will seem like an appealing role knowing that the vast majority of them are done and she is more than happy to 'sign-off' the last few applications that are mid-way through completion and liaise with Emma Kayne on how best to proceed.</p> <p>Fr. John asked that any suggestions for replacements, both PPC member and Safeguarding Rep, should be forwarded to him for consideration. There is also still a PPC vacancy to replace Rachel King.</p>	All
7. Presbytery Photocopier	A new machine is now in situ.	
8. Concert for Parish Project	John Normile has now met with Nicola Ashton, who is the leader of an Orchestra called Strings Incognito. They have kindly agreed to put on a concert in the Church on Sunday 7 th May from 2.00pm until 4.30pm. They play popular and classical music concerts for free and have suggested donations rather than ticket sales. Volunteers are required to serve refreshments in the hall during the interval. ACTION: John Normile to contact the fundraising group members (list on noticeboard in Lady Chapel) to see if they can serve the refreshments.	John Normile
9. Joint	Lorraine Miller advised that the group will be flying from London Stansted	

Pilgrimage to Lourdes	<p>directly to Lourdes and staying at the 3* Riissy Hotel, on a full board basis. The hotel is located near the Grotto and has 187 rooms, all with private bathrooms. Travellers can choose between a double, twin, triple (3 single beds) or a quadruple (1 double & 2 singles). Quotes per person received to date are:</p> <table data-bbox="359 383 1166 667"> <tr> <td>Coach transfers to/from Stansted</td> <td>£55.00</td> <td></td> </tr> <tr> <td>Ryanair Return Flights - Stansted/Lourdes Airport</td> <td>£120.00</td> <td>based on current 2017 prices</td> </tr> <tr> <td>Transfers to/from Lourdes Airport Roissy Hotel, Lourdes (Full Board Basis)* †</td> <td>£8.00</td> <td>Estimated</td> </tr> <tr> <td></td> <td>£221.00</td> <td>€51.00 pppn</td> </tr> <tr> <td>City Tax (over 18's only)</td> <td>£3.80</td> <td>€1.10 pppn</td> </tr> <tr> <td></td> <td><u>£407.80</u></td> <td></td> </tr> </table> <p>* Single Supplement extra £121.00 €28.00 pppd † Child reductions for hotel:</p> <ul style="list-style-type: none"> • 0 to 1.99 years = free • 2 to 4.99 years - -50% • 5 to 9.99 years = -30% <p>Lists have been placed on the noticeboards in both St Anthony's and St Patrick's for interested parties to add their names. A meeting will be held shortly with those interested.</p>	Coach transfers to/from Stansted	£55.00		Ryanair Return Flights - Stansted/Lourdes Airport	£120.00	based on current 2017 prices	Transfers to/from Lourdes Airport Roissy Hotel, Lourdes (Full Board Basis)* †	£8.00	Estimated		£221.00	€51.00 pppn	City Tax (over 18's only)	£3.80	€1.10 pppn		<u>£407.80</u>		
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10. Ash Weds Refreshments	Lorraine Miller, Frank Harvey and Vic Steadman volunteered to provide refreshments in the hall after the Ash Wednesday Ecumenical Service with Distribution of Ashes on Wednesday 1 st March at 7.30pm.	Lorraine Miller Frank Harvey Vic Steadman																		
11. Health & Safety Update	No update.																			
12. Ecumenical Matters	No update.																			
13. Fr John's items	<p>Need twigs to be collected for the Easter Vigil and "palms" cut from the trees for Palm Sunday (9/4). ACTION: John Normile and the gardening team will arrange.</p> <p>Easter Services:</p> <ul style="list-style-type: none"> ○ Maundy Thursday – 7.30pm (practice at 10am on Weds) ○ Good Friday – 3.00pm (practice at 10am) ○ Easter Saturday (Vigil) – 6.00pm (practice at 10am) ○ Easter Sunday – 9.30am <p>Easter preparations:</p> <ul style="list-style-type: none"> ○ <u>Thursday evening (13/4)</u> – need to cover crosses plus tabernacle to replace statue in Lady Chapel. ACTION: Steve Hince/Keith Miller. ○ <u>Good Friday (14/4)</u> – Altar repose to be removed. ACTION: Frank Harvey. ○ <u>Easter Saturday morning (15/4)</u> – crosses to be uncovered. ACTION: Frank Harvey. <p>ACTION: Fr. John to place lists on the noticeboard in the Lady Chapel for readers, altar servers and Eucharistic Ministers.</p>	<p>John Normile</p> <p>Steve Hince</p> <p>Frank Harvey</p> <p>Fr. John</p>																		

14. St Anthony's PPCCG	The next PPC meeting for St Anthony's is on Wednesday 22 nd March 2017 at 7.30pm. Steve Hince to attend.	Steve Hince
15. AOB	<p><u>Foodbank Vacancy</u> – any suggestions for volunteers to take over from Teresa Kaljusko should be forwarded to Fr. John for consideration. Also, an advert to be placed in the bulletin.</p> <p><u>Painting of the Church</u> – this will start either Monday or Tuesday next week and should take around 2 weeks to complete. All weekday Masses will take place in the hall but the Church will be available for the Ash Wednesday service plus weekend Masses on Saturday am, Saturday pm and Sunday am. There may be some limitations and some equipment in the Church but we can work (pray) around it. We will need to remove some fixtures and fittings e.g. Stations of the Cross, Pictures, Statues etc. after Mass this Sunday morning. The school has set up a room as a Chapel with Stations of the Cross so Parishioners are encouraged to attend the school at lunchtimes whilst the Church is being decorated.</p> <p><u>Survey</u> – in response to Bishop Declan's Pastoral Letter of 1st January 2017, regarding the way forward for the Diocese, the Parishioners were asked to complete a survey between 15th and 19th February 2017. A total of 90 people responded and Frank Harvey has now consolidated all the answers and comments. ACTION: John Normile to submit responses on behalf of the Parish to the Bishop.</p> <p><u>Diocese Incorporation</u> – nothing further has been heard in response to the questionnaire we submitted to the Diocese in December 2016.</p> <p><u>Electrics</u> – John Normile explained that Declan had not appeared keen to complete our PAT testing. It was advised that he is also required to fix emergency lighting and also connect up the extractor fans in the hall toilets. ACTION: John Normile to approach Declan again re all electrical works needed. If he is not keen, then an alternative electrician must be found.</p>	<p>John Normile</p> <p>John Normile</p>
16. DONM	Thursday 20 April 2017 at 7.30 pm. Agenda items please to Lorraine Miller. lorraine.milller945@btinternet.com	All
17.	The meeting closed with a prayer.	